



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board July 16, 2019

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:04 a.m. Board Members Present: Chair Carmichael, Vice-Chair Chu, Epperson, Goff, Green, Luzaich, Tracey, and Treasurer Hornung. Staff Present: Brewer, Magrini, Rangel, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the June 18, 2019 meeting.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**
John Barrelier stated that the aerobics/exercise teacher should be recognized for her 30 years of service by giving her a full time job. He stated he is looking for holes in the City's budget to find money.
7. **UNFINISHED BUSINESS:**
 - a. Receive and file Treasurer's Report – June 2019 (Hornung).
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports, and Senior Center Historical Front Desk Sign In Data – (Tessier, Rangel-Oliva). - Mah Jong numbers will be fixed for class attendance.
 - c. Receive and File Events Committee Minutes
 - d. Senior Center Bequest Fund Information - **Director Magrini** spoke to both the City Attorney and Finance Director and was advised against setting up specific bequest fund categories.
 - e. Suggestions for Art Work at the Senior Center - **Director Magrini** stated that the art exhibit policy is only for indoors and is specific to the library. She requested a month extension to gather more information about displaying art outdoors.
 - f. Congregate Nutrition Suggested Donation and Under 60 Fee Discussion - **Director Magrini** stated that additional statistics are needed. She would like to gather information for at least six months to a year. She asked for suggestions for anything missing from the spreadsheet. Next month she stated she would show the proposed excel spreadsheet.
 - g. Pending Facility Projects Update - **Supervisor Tessier** stated that the Bocce Ball

Court was completed last Thursday. **Coordinator Rangel** stated that she is talking to a vendor to install stainless steel over the kitchen island. **Director Magrini** explained the challenges with scheduling power washing. She stated that she is working with Public Works and Recology on the trash enclosure. At an upcoming meeting restroom renovations will be discussed.

8. **NEW BUSINESS:** None.

9. **ITEMS FROM BOARD MEMBERS:** None.

10. **ITEMS FROM STAFF:**

- a. Custodial Coverage Schedule Information – **Director Magrini** explained how the custodial schedule works and some of the challenges. She stated that she is working on making improvements.
- b. 3.0 Circle Grant Tree Planting Program Information – **Director Magrini** stated residents have signed up for 101 trees. Registration process ends on August 27th. Flags will be distributed on Concerts in the Park on September 13th. Planting will happen the following week by West Coast Arborists.
- c. Summer Upcoming Events – **Director Magrini** discussed August events.

11. **ADJOURNMENT:** Meeting was adjourned at 9:48 a.m.